

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Tuesday, 4 June 2024

Committee:
Strategic Licensing Committee

Date: Wednesday, 12 June 2024
Time: 10.00 am
Venue: Shrewsbury Room - Shirehall

You are requested to attend the above meeting. The Agenda is attached

There will be some access to the meeting room for members of the press and public, but this will be limited. If you wish to attend the meeting please email democracy@shropshire.gov.uk to check that a seat will be available for you.

Please click [here](#) to view the livestream of the meeting on the date and time stated on the agenda

The recording of the event will also be made available shortly after the meeting on the Shropshire Council Youtube Channel [Here](#)

Tim Collard
Assistant Director - Legal and Governance

Members of the Committee

Roy Aldcroft (Chairman)
Nigel Lumby (Vice Chairman)
Jeff Anderson
Peter Broomhall
Garry Burchett
Mary Davies
David Evans
Richard Huffer
Simon Jones
Duncan Kerr
Christian Lea
Pamela Moseley
Kevin Pardy
Vivienne Parry
Edward Towers

Substitute Members of the Committee

Caroline Bagnall
Joyce Barrow
Ed Bird
Ted Clarke
Julian Dean
Paul Gill
Nigel Hartin
Vince Hunt
Ruth Houghton
Heather Kidd
Dan Thomas

Your Committee Officer is:

Tim Ward Committee Officer

Tel: 01743 257713

Email: tim.ward@shropshire.gov.uk

AGENDA

1 Apologies

To receive apologies for absence

2 Minutes of Previous Meetings (Pages 1 - 6)

To approve the minutes of previous meetings as a true record. The minutes of the meeting held on the 13 March and 9 May are attached for confirmation

3 Public Question Time

To receive any public questions or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 5.00pm on Friday 7 June 2024

4 Disclosable Pecuniary Interests

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

5 Request for a Review of the Hackney Carriage Fare Card (Pages 7 - 18)

Report of the Transactional and Licensing Team Manager is attached.

Contact: Mandy Beever (01743 251702)

6 Exercise of Delegated Powers (Pages 19 - 28)

Report of the Transactional and Licensing Team Manager is attached.

Contact: Mandy Beever (01743 251702)

7 Date of Next Meeting

To note that the next scheduled meeting of the Strategic Licensing Committee will be held on Wednesday 9 October 2024 at 10.00am

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Strategic Licensing
Committee

12 June 2024

Item

Public

**MINUTES OF THE STRATEGIC LICENSING COMMITTEE MEETING HELD ON 13
MARCH 2024
10.00 - 10.16 AM**

Responsible Officer: Tim Ward

Email: tim.ward@shropshire.gov.uk Tel: 01743 257713

Present

Councillor Roy Aldcroft (Chairman)

Councillors Nigel Lumby (Vice Chairman), Jeff Anderson, Mary Davies, Simon Jones, Duncan Kerr, Christian Lea, Pamela Moseley, Kevin Parry, Edward Towers and Joyce Barrow (Substitute) (substitute for Garry Burchett)

22 Apologies

22.1 Apologies were received from Councillor Peter Broomhall, Garry Burchett and David Evans.

22.2 Councillor Joyce Barrow substituted for Councillor Burchett

23 Minutes of Previous Meeting

23.1 The minutes of the meeting held on 11 January 2024 had been circulated.

23.2 RESOLVED:

That the minutes of the meeting of the Strategic Licensing Committee held on 11 January 2024 be agreed as a true record and signed by the Chairman

24 Public Question Time

24.1 There were no public questions

25 Disclosable Pecuniary Interests

25.1 There were no interests declared

26 Hackney Carriage and Private Hire Licensing Fees 2024 to 2025

26.1 Members received the report of the Transactional Management and Licensing – Team Manager which set out the objections to be considered by the Strategic Licensing Committee in respect of the variations proposed to the fees in relation to driver, hackney carriage, private hire vehicle and operator licences.

26.2 The Transactional Management and Licensing – Team Manager reminded Members that under Section 70 of Local Government (Miscellaneous Provisions) Act 1976, the Council had a duty when setting or revising hackney carriage, private hire vehicles and operators' licence fees, to publish the proposed fees to allow for any objections to be submitted for further consideration. She advised the meeting that following the agreement of the Fees and Charges at the October meeting of the Committee a consultation was undertaken in January 2024 and 4 objections were received, and that as there were no specific proposals in the representations it was not proposed to make any amendments to the proposals agreed.

26.3 A Member commented that two of the representations referred to increases in inflation and the cost of living both of which affected the Council as well.

26.4 **RESOLVED:**

That the Committee, in accordance with the provisions of Section 70 (5) of the Local Government (Miscellaneous Provisions) Act 1976, having considered the objections received, together with associated officer comments, as set out in Appendix A, following the legally prescribed objection process that was undertaken in respect of the variations proposed to the fees in relation to driver, hackney carriage, private hire vehicle and operator licences and agrees, with any further modifications, to implement the variations proposed to the fees as set out in Appendix B with effect from 1 April 2024, this being a date not later than 2 months after the 5 February 2024.

27 **Gambling Act 2005 Policy Statement 2025 to 2028**

27.1 Members received the report of the Transactional Management and Licensing – Team Manager which sets out the proposed Gambling Act 2005 Policy for 2025 to 2028 upon which the Council proposed to consult.

27.2 The Transactional Management and Licensing – Team Manager advised the meeting that the current Gambling Act 2005 Policy expired in January 2025 and that Officers taken the opportunity to revise the policy statement to reflect the latest guidance issued to licensing authorities by the Gambling Commission. She informed Members that there were legally prescribed procedures that the Council must follow before the policy statement could take effect, which involved making the statement publicly available by a variety of means for at least 4 weeks and by advertising that it has been published and that following the consultation period the statement must be adopted by Full Council.

27.3 **RESOLVED:**

That the revised draft Gambling Act Policy Statement as set out at Appendix A be agreed by the Committee and approved for consultation.

28 **Exercise of Delegated Powers**

- 28.1 Members received the report of the Transactional Management and Licensing – Team Manager which gave details of the licences issued and the variations that have been made between 1 September 2023 and the 31 January 2024 and a summary of applications considered by the Committee.
- 28.2 The Transactional and Licensing Team Manager reminded Members that the report was brought to each meeting of the committee and that it updated them on the number and types of licences that had been issued since the last meeting.
- 28.3 In response to a question regarding the rise in the number of applications for Private Hire Operator Licences the Transactional Management and Licensing – Team Manager commented that this may be due to the requirement to hold a Private Hire Operator Licence in order to apply for passenger transport contracts.
- 28.4 In response to a question regarding the reasons for the refusal to grant taxi driver licences the Transactional Management and Licensing – Team Manager stated that the most common reason for refusal was due to convictions held by the applicant.

28.5 **RESOLVED**

That members note the position as set out in the report.

29 **Date of the Next Meeting**

- 29.1 Members were reminded that the next scheduled meeting of the Strategic Licensing Committee would be held on Wednesday 12 June 2024 at 10.00am

Signed (Chairman)

Date:

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Strategic Licensing
Committee

INSERT NEXT
MEETING DATE

Item

Public

**MINUTES OF THE STRATEGIC LICENSING COMMITTEE MEETING HELD ON 9 MAY
2024
11.00 - 11.10 AM**

Responsible Officer: Tim Ward
Email: tim.ward@shropshire.gov.uk Tel: 01743 257713

Present

Councillor Roy Aldcroft (Chairman) Nigel Lumby (Vice Chairman), Jeff Anderson, Peter Broomhall, Garry Burchett, Mary Davies, David Evans, Richard Huffer, Simon Jones, Duncan Kerr, Christian Lea, Pamela Moseley, Kevin Parry and Heather Kidd (Substitute) (substitute for Vivienne Parry)

1 Election of Chairman

A nomination was received for Councillor Roy Aldcroft.

Following a vote it was **RESOLVED:**

That Councillor Roy Aldcroft be elected Chair of the Strategic Licencing Committee for the forthcoming municipal year

2 Apologies

Apologies for absence were received from Councillor Viv Parry and Edward Towers

Councillor Heather Kidd substituted for Councillor Parry

3 Appointment of Vice-Chairman

Nominations were received for Councillors Mary Davies and Nigel Lumby

Following a vote it was **RESOLVED:**

That Councillor Nigel Lumby be appointed Vice-Chair of the Strategic Licencing Committee for the forthcoming municipal year

Signed (Chairman)

Date:

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Committee and Date

Strategic Licensing Committee

12 June 2024

Item

Public



REQUEST FOR A REVIEW OF THE HACKNEY CARRIAGE FARE CARD

Responsible Officer:

Mandy Beever, Transactional Management and Licensing – Team Manager

email: Mandy.Beever@shropshire.gov.uk

Tel: 01743 251702

Cabinet Member (Portfolio Holder):

Councillor Chris Schofield, Portfolio Holder for Planning and Regulatory Services

1. Synopsis

This report sets out the proposal for a revision of the Hackney Carriage Fare Card and the formal consultation to be undertaken.

2. Executive Summary

- 2.1. The Shropshire Plan recognises the importance of supporting businesses to provide safer services. The fundamental purpose of the Licensing service is to support businesses to deliver their services in a way which allows them to thrive whilst protecting the safety and welfare of the public who live, work and visit Shropshire; together this will help to achieve a Healthy Economy.
- 2.2. In accordance with the Local Government (Miscellaneous) Provisions Act 1976 (the Act) the Council may fix rates or fares for the hire of a Hackney Carriage Vehicle which operates within the administrative area of the Council.
- 2.3. The current table of fares came into effect on 13 October 2022.
- 2.4. The Licensing Service received a request from a Hackney Carriage proprietor for the review of the current Hackney Carriage Table of Fares, in accordance with

Section 65 of the Act the Council is required to undertake a specified process when reviewing the Hackney Carriage Table of Fares.

2.5. This report sets out the requirements of the Act and the process being followed.

3. Recommendations

3.1. That the Strategic Licensing Committee note the contents of the report and the legal requirement to consult on this process.

Report

4. Risk Assessment and Opportunities Appraisal

4.1. The proposed Hackney Carriage Table of Fares at **Appendix D** is considered fair and reasonable when balanced with the rise in fuel prices and the cost of living. Hackney Carriage Proprietors will be able to increase their income to offset some of the increased costs whilst at the same time does not price themselves out of the market.

4.2. Consideration has been made for the impact any increase in Hackney Carriage Fares may have on the travelling public for the same reasons it has on the Hackney Carriage Proprietors themselves. To offset changes in the marketplace and for Hackney Carriage Proprietors to retain their existing customer base they have the ability to charge up to the maximum amount on the Hackney Carriage Fare Card. This allows them to negotiate a reasonable price with their regular customers and retain their custom, whilst still enabling them to gain a margin of profit.

5. Financial Implications

5.1. There is no immediate financial impact to the Council however, the Council needs to ensure, as practically as possible, that it is supporting the Hackney Carriage provision. Failure to do this could result in a reduction of Hackney Carriages and in turn a reduction in the licence fees received. Furthermore, failure to support an increase in Hackney Carriage Fares reduces the ability for Hackney Carriage Proprietors to effectively run their business in a competitive marketplace.

5.2. Any financial implications will be offset against future fee calculations.

6. Climate Change Appraisal

6.1. There are no anticipated climate change or environmental impacts associated with the recommendations in this report.

7. Background

- 7.1. The existing Hackney Carriage Tables of Fares came into effect on the 13 October 2022 and can be found at **Appendix A**.
- 7.2. On the 8 April 2024 the Licensing Service received a request for review of the Hackney Carriage Table of Fares, this request was received from a Hackney Carriage proprietor.
- 7.3. Officers revised the current Table of Fares to take into account the proposed changes and sent notification of an informal consultation to the trade inviting submissions on the revised Tables of Fares. This was sent out by email to the trade on 12 April 2024 and closed on 18 May 2024, see email at **Appendix B**.
- 7.4. A submission was received supporting the proposed change. A copy of the supporting submission can be found at **Appendix C**.
- 7.5. The fares set on the current Table of Fares were then revised taking into account the proposed increase. The amounts as set out in the Table of Fares at **Appendix D** will form the basis of the formal consultation.
- 7.6. It is important to note that the fare card states the maximum fare that can be charged. The proprietor can agree a lower fare with the passenger. A meter can also be set at a level lower than the Council's agreed fares on condition that the proprietor displays two fare cards, these being the Council's agreed fare card and one to show the lower fare to which the meter has been set.
- 7.7. Following the formal consultation, and prior to new fares coming into force, there is a requirement for the table of fares to be advertised in the local paper with a minimum 14 day consultation period. If no representations are received, the fares would be introduced on the date stated, which in this case is 2 September 2024. If representations are made, the council must set a date, no later than two months after the proposed implementation date, for the fares to come into effect, with or without changes.

8. Conclusions

- 8.1. It is proposed to undertake a formal consultation on the Hackney Carriage Table of Fares from 1 July 2024 to 4 August 2024. If no representations are received the proposed Hackney Carriage Table of Fares at **Appendix D** will come into effect on the 2 September 2024. If representations are received and not withdrawn a further report will be drafted for consideration at the Strategic Licensing Committee meeting due to be held on 9 October 2024.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Local Government (Miscellaneous) Provisions Act 1976

[Local Government \(Miscellaneous Provisions\) Act 1976 \(legislation.gov.uk\)](https://www.legislation.gov.uk)

Strategic Licensing Committee – Hackney Carriage Fare Card Report dated 7 October 2020

[201007 Hackney Carriage Fare Card Report.pdf \(shropshire.gov.uk\)](#)

Strategic Licensing Committee – Item 19 - Hackney Carriage Fare Card Report dated 5 October 2022

[Agenda for Strategic Licensing Committee on Wednesday, 5th October, 2022, 10.00 am — Shropshire Council](#)

Local Member:

Not applicable – report has county wide application

Appendices

Appendix A – Current Hackney Carriage Table of Fares

Appendix B – Informal Consultation – Hackney Carriage Table of Fares

Appendix C – Informal Consultation Responses

Appendix D – Proposed Hackney Carriage Table of Fares



HACKNEY CARRIAGE TABLE OF FARES

Applicable to the whole administrative area of Shropshire Council

Tariff 1

(From 07.00 hrs to 23.00 hrs Mon - Sat)

Flag & First Mile (1,760 yards (1,609 metres))	£5.50
For each 176 yards or uncompleted part thereof (equivalent to £1.80 per mile)	£0.18
Waiting time (equivalent to £18 per hour)	£0.15 per 30 sec

Tariff 2

(23.00 to 07.00 hrs including all day Sunday and Bank Holidays, with the exception of those listed below)

Flag & First Mile (1,760 yards (1,609 metres))	£6.50
For each 176 yards or uncompleted part thereof (equivalent to £2.80 per mile)	£0.28
Waiting time (equivalent to £30 per hour)	£0.25 per 30 sec

Tariff 3

(From 00.01 hrs to 24.00 hrs on Easter Sunday, Christmas Eve, Christmas Day, New Year's Eve and New Year's Day)

Flag & First Mile (1,760 yards (1,609 metres))	£7.00
For each 176 yards or uncompleted part thereof (equivalent to £3.30 per mile)	£0.33
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec

Tariff 4

Optional tariff for minibus or larger vehicles where 5 or more passengers are carried (From 07.00 hrs to 23.00 hrs Mon - Sat)

Flag & First Mile (1,760 yards (1,609 metres))	£7.50
For each 176 yards or uncompleted part thereof (equivalent to £3.30 per mile)	£0.33
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec

Tariff 5

Optional tariff for minibus or larger vehicles where 5 or more passengers are carried (23.00 to 07.00 hrs including all day Sunday and Bank Holidays, with the exception of those listed below)

Flag & First Mile (1,760 yards (1,609 metres))	£8.50
For each 176 yards or uncompleted part thereof (equivalent to £3.30 per mile)	£0.33
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec

Tariff 6

Optional tariff for minibus or larger vehicles where 5 or more passengers are carried (From 00.01 hrs to 24.00 hrs on Easter Sunday, Christmas Eve, Christmas Day, New Year's Eve and New Year's Day)

Flag & First Mile (1,760 yards (1,609 metres))	£9.50
For each 176 yards or uncompleted part thereof (equivalent to £3.30 per mile)	£0.33
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec

Extra Charges

Soiling charge	£100.00
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All of the above fees are inclusive of VAT where applicable.
Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND.
Tel: 0345 678 9046 Email: Taxis@shropshire.gov.uk

Appendix B

Request for review of Hackney Carriage Table Of Fares - Informal Consultation

To: Date 12/04/2024

Dear Hackney Carriage Proprietor

Shropshire Council has received a request to review the current Hackney Carriage Table of Fares.

The proposal is for an increase of 20 pence per mile for each additional mile across all six tariffs. It is proposed that the Flag and First Mile for each of the tariffs remains unchanged.

For example:

Page 13

Current Table of Fares:		Proposed Table of Fares:	
Tariff 1		Tariff 1	
(From 07.00 hrs to 23.00 hrs Mon - Sat)		(From 07.00 hrs to 23.00 hrs Mon - Sat)	
Flag & First Mile (1,760 yards (1,609 metres))	£5.50	Flag & First Mile (1,760 yards (1,609 metres))	£5.50
For each 176 yards or uncompleted part thereof		For each 176 yards or uncompleted part thereof	
(equivalent to £1.80 per mile)	£0.18	(equivalent to £2.00 per mile)	£0.20
Waiting time (equivalent to £18 per hour)	£0.15 per 30 sec	Waiting time (equivalent to £18 per hour)	£0.15 per 30 sec

We are interested in your views on the proposed increase and if you have any other proposals you would like to put forward?

This email represents an informal consultation, any proposals submitted will be considered and a revised proposal will be formally consulted on in due course.

Please email all proposals to taxis@shropshire.gov.uk by no later than Wednesday 18th May 2022.

Comments submitted relating to this consultation must clearly state that they are being submitted in relation to the informal consultation on the hackney carriage table of fares.

Kind regards

Appendix C

Document 1

RE: Request for review of Hackney Carriage Table Of Fares - Informal Consultation

To Taxis Taxis@shropshire.gov.uk

Sat 20/04/2024 07:54

Dear Kate

The increase seems reasonable, bearing in mind the overall increases in drivers' costs.

I would support the increase as reasonable.

Kind regards,

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HACKNEY CARRIAGE TABLE OF FARES

Applicable to the whole administrative area of Shropshire Council

Tariff 1	
(From 07.00 hrs to 23.00 hrs Mon - Sat)	
Flag & First Mile (1,760 yards (1,609 metres))	£5.50
For each 176 yards or uncompleted part thereof (equivalent to £2.00 per mile)	£0.20
Waiting time (equivalent to £18 per hour)	£0.15 per 30 sec
Tariff 2	
(23.00 to 07.00 hrs including all day Sunday and Bank Holidays, with the exception of those listed below)	
Flag & First Mile (1,760 yards (1,609 metres))	£6.50
For each 176 yards or uncompleted part thereof (equivalent to £3.00 per mile)	£0.30
Waiting time (equivalent to £30 per hour)	£0.25 per 30 sec
Tariff 3	
(From 00.01 hrs to 24.00 hrs on Easter Sunday, Christmas Eve, Christmas Day, New Year's Eve and New Year's Day)	
Flag & First Mile (1,760 yards (1,609 metres))	£7.00
For each 176 yards or uncompleted part thereof (equivalent to £3.50 per mile)	£0.35
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec
Tariff 4	
Optional tariff for minibus or larger vehicles where 5 or more passengers are carried	
(From 07.00 hrs to 23.00 hrs Mon - Sat)	
Flag & First Mile (1,760 yards (1,609 metres))	£7.50
For each 176 yards or uncompleted part thereof (equivalent to £3.50 per mile)	£0.35
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec
Tariff 5	
Optional tariff for minibus or larger vehicles where 5 or more passengers are carried	
(23.00 to 07.00 hrs including all day Sunday and Bank Holidays, with the exception of those listed below)	
Flag & First Mile (1,760 yards (1,609 metres))	£8.50
For each 176 yards or uncompleted part thereof (equivalent to £3.50 per mile)	£0.35
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec
Tariff 6	
Optional tariff for minibus or larger vehicles where 5 or more passengers are carried	
(From 00.01 hrs to 24.00 hrs on Easter Sunday, Christmas Eve, Christmas Day, New Year's Eve and New Year's Day)	
Flag & First Mile (1,760 yards (1,609 metres))	£9.50
For each 176 yards or uncompleted part thereof (equivalent to £3.50 per mile)	£0.35
Waiting time (equivalent to £36 per hour)	£0.30 per 30 sec
Extra Charges	
Soiling charge	£100.00

All of the above fees are inclusive of VAT where applicable.

Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND.

Tel: 0345 678 9026

Email: Taxis@shropshire.gov.uk

Responsible Officer: Mrs A Beech

Date: TBC

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Committee and Date

Strategic Licensing
Committee

12 June 2024

Item

Public



Exercise of Delegated Powers Report

Responsible Officer:	Mandy Beever, Transactional Management and Licensing – Team Manager		
email:	Mandy.Beever@shropshire.gov.uk	Tel:	01743 251702
Cabinet Member (Portfolio Holder):	Councillor Chris Schofield, Portfolio Holder for Planning and Regulatory Services		

1. Synopsis

- 1.1 This report gives details of the licences issued and the variations that have been made between 1 February 2024 and the 10 May 2024 and a summary of applications considered by the Committee.

2. Executive Summary

- 2.1 The Shropshire Plan recognises the importance of supporting businesses to provide safer services. The fundamental purpose of the Licensing service is to support businesses to deliver their services in a way which allows them to thrive whilst protecting the safety and welfare of the public who live, work and visit Shropshire; together this will help to achieve a Healthy Economy.
- 2.2 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.

- 2.3 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 2.4 This report gives details of the licences issued and the variations that have been made between 1 February 2024 and the 10 May 2024 and a summary of applications considered by the Committee.

3. Recommendations

- 3.1. That members note the position as set out in the report.

Report

4. Risk Assessment and Opportunities Appraisal

- 4.1. This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

5. Financial Implications

- 5.1. There are financial implications associated with this report.

6. Climate Change Appraisal

- 6.1. There are no anticipated climate change or environmental impacts associated with the recommendations in this report.

7. Background

- 7.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 7.2 Officers use their delegated powers in a number of situations, including where:
- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
 - b) The application has met the Council's policy criteria for accepting an application.
 - c) There are vehicle applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- d) There are driver’s applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.
- e) There are Private Hire Operator applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- 7.3 The table in **Appendix A** shows the complete range of licences issued by the licensing team during the period of 1 February 2024 and the 10 May 2024. During this period the total number of licences processed was 1307.
- 7.4 The Table in **Appendix B** shows that there were no Licensing and Safety Sub-Committee hearings held between the 1 February 2024 and the 10 May 2024.
- 7.5 The Table at **Appendix C** shows that there were two Licensing Act Sub Committee hearings held between the 1 February 2024 and the 10 May 2024.
- 7.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver’s licence or a vehicle licence or any matter concerning a private hire operator’s licence.

The number of licences and actions determined by this process is as follows: -

Driver	Granted	Granted and/or Warning Letter, Suspension	Letter Council is ‘Minded to refuse’ or ‘Revoke’	Refuse to Grant	Revoke	To refer to Committee
New			4	3		
Renew	2	1				
Conduct		1	1		2	
Vehicle	Granted	Granted and/or Warning Letter	Letter Council is ‘Minded to refuse’ or ‘Revoke’	Refuse to Grant	Revoke	To refer to Committee
New						
Renewal	1					
Condition		1				
Operator	Granted	Granted and/or Warning Letter	Letter Council is ‘Minded to refuse’ or ‘Revoke’	Refuse to Grant	Revoke	To refer to Committee

New						
Renewal						
Conduct						

8. Conclusions

- 8.1. During the period captured in this report the workload for the Licensing team has continued to be high. The team have worked together to answer all the queries, support businesses and maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Local Member: This report covers all areas of Shropshire.

Appendices

Appendix A – Licences processed between 1 February 2024 and the 10 May 2024.

Appendix B – Hearings held by the Licensing and Safety Sub-Committee between 1 February 2024 and the 10 May 2024

Appendix C – Hearings held by the Licensing Act Sub-Committee between 1 February 2024 and the 10 May 2024

APPENDIX A

Licences processed from the 1 February 2024 to the 10 May 2024.

General Licensing	Renewal Period	Total
Acupuncture Personal	For life	
Acupuncture Premises	For life	
Activities Involving Animals Licence	Up to 3 years	20
Caravan Sites	For life	3
Mobile Homes Fit and Proper Person Register	Up to 5 Years	
Cosmetic Piercing Personal	For life	26
Cosmetic Piercing Premises	For life	12
House to House Collection	For the period applied for, no longer than 12 months	
House to House Exemption Order	Exemption certificate is issued by the Home Office	9
Scrap Metal Site (new/renewal)	3 Years	1
Scrap Metal Collector (new/renewal)	3 Years	1
Sex Establishment Licence	1 Year	
Sex Shop Licence	1 Year	
Street Collection	Covers the dates applied for	37
Street Trading Licence (new/renewal)	1 Year (daily licence also available which covers maximum of 7 days in a 12-month period)	11
Tattooing Personal	For life	
Tattooing Premises	For life	
Electrolysis Personal	For life	
Electrolysis Premises	For life	
Dangerous Wild Animals	2 Years	
Zoo	New licences last 4 years, upon renewal they can be granted for 6 years	
Distribution of Free Printed Matter	7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for	1
Storage of Explosives	1 Year	
Year-round Fireworks Sales	1 Year	
Pavement Licence	1 Year	20
Pavement Permit	1 Year	4
Total Applications General		145

Taxi Licensing	Renewal Period	Total
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Hackney Carriage	N	1 Year	5
Hackney Carriage	R	1 Year	16
Joint HC/PH Driver	N	Up to 3 Years	24
Joint HC/PH Driver	R	Up to 3 Years	146
Private Hire Operator	N	Up to 5 Years	4
Private Hire Operator	R	Up to 5 Years	
Private Hire Vehicle	N	1 Year	64
Private Hire Vehicle	R	1 Year	141
Hackney Vehicle Transfer		For period left on existing licence	2
Private Hire Vehicle Transfer		For period left on existing licence	9
Private Hire Licensee Transfer		For period left on existing licence	
Trailer Licence		1 Year	
Total Taxi Applications			411

Taxi Licensing (Surrendered)	Total
Private Hire Vehicles	19
Hackney Carriages	2
Total Surrendered Vehicles	21

Licensing Act 2003	Renewal Period	Total
Club Premises Certificate	For Life	
Personal Alcohol (variation/new)	For Life	43
Premises Licence	For Life	19
Temp Event Notice no Alcohol	For the dates applied for	
Temp Event Notice with Alcohol	For the dates applied for	324
Minor Variation Application	For Life	9
Designated Premises Supervisor (DPS) Change/Variation	For Life	68
Disapply DPS	For Life	2
Premises Licence Transfer Application	For Life	17
Annual Fee	Due each year on anniversary of granting of original licence	194
Notification of Interest	For Life	
Premises Licence with Alcohol - Full Variation	For Life	8
Premises Licence without Alcohol - Full Variation	For Life	
Total Licensing Act Applications		684

Gambling Act 2005	Renewal Period	Total
Bingo Premise Licence	For Life	
Betting Premise Licence (other than track)	For Life	
Betting Premises Licence (track)	For Life	
Licensed Premise Gaming Machine Permit	For Life	5
Notification of Intent to have gaming machines	For Life	
Prize Gaming Permit	10 Years	
Club Machine Permits	10 Years	
Club Gaming Permit	10 Years	
Occasional Use Notice	For the dates applied for	3
Temporary Use Notice	For the dates applied for	
Adult Gaming Centre	For Life	
Small Society Lotteries	For Life	15
Change of Promoter	As necessary	
Annual Fee	Due each year on anniversary of granting of original licence	44
Family Entertainment gaming machine permit	10 Years	
Total Gambling Act 2005 Applications		67
Total Applications		1307
Total Surrendered Vehicles		21

APPENDIX B

Licensing and Safety Sub-Committee hearings held between 1 February 2024 and the 10 May 2024.

Date of Meeting	Scheduled/ Additional	Item	Meeting Venue	Decisions
None				

APPENDIX C

Licensing Act Sub-Committee hearings held between 1 February 2024 and the 10 May 2024.

Date	Premises	Type of Application	Councillors	Decision	Review Requested by
5 February 2024	Gather, Unit 2, SY8 Studios, Gravel Hill, Ludlow, SY8 1FP	New Premises Licence	Roy Aldcroft Peter Broomhall Mary Davies	Premises Licence granted	n/a
30 April 2024	n/a	Review of Personal Licence	Roy Aldcroft Peter Broomhall Simon Jones	That the Licence be revoked	n/a
30 April 2024	n/a	Review of Personal Licence	Roy Aldcroft Peter Broomhall Simon Jones	That the Licence be revoked	n/a

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